### **Check In/Out Procedures**

Upon arrival, Child Watch staff will greet you at the counter and check your child/children into Child Watch. **If someone other than the person bringing the child in is picking them up**, **this <u>must</u> be communicated to the staff at check-in. Children can only be picked up by a pre-designated adult that is listed on their information card. This must be communicated face to face with staff and not over the phone.** 

### What to Bring

Please label all personal items, such as sippy cups and bottles. A name tag will be provided for diaper bags, and there are designated larger lockers for diaper bags. Please do not bring in electronics from home.

If a child is upset, and cannot be calmed beyond a 15-minute period, we will contact the responsible adult.

### Food

Please do not bring in any food, candy or gum to Child Watch. You are welcome to use the tables in our lobby area for snacks for before or after playing in Child Watch.

### Discipline

Redirection and positive reinforcement are our primary methods of discipline used in Child Watch. If after 15 minutes a child cannot be redirected and is requiring one-on-one staff supervision, the parent will be notified and the child will be asked to take a break from the area.

#### Illness

Please be considerate to others by not bringing your child to Child Watch if they are ill. Guidelines to follow would be a temperature more than 100 degrees, vomiting or diarrhea, or excessive coughing in the past 24 hours. Please call and inform us if your child comes down with a communicable illness such as strep throat, pink eye, etc.



# Winona Family YMCA Child Watch

## Kids Corner 6 weeks – 10 years

### **Parent Information**

The Winona Family YMCA Child Watch service is available for members and non-members during their use of the YMCA facilities. Staff do not provide 1:1 care.

Child Watch is not a drop off child care. Parents/guardians must remain on site.

Parents/Guardians are able to reserve up to 2 hours per day maximum.

Please be sure your child is in a clean diaper when coming in to Child Watch. Our staff is not able to change diapers. If your child needs a diaper change before their pick-up time, our staff will contact you to come and change their diaper. You are welcome to use our Child Watch changing table.

If your child is in the process of potty training, staff are not able to help with personal care in the restroom and will contact you.

During this time of COVID, children ages 2 and up need to wear a mask while in Child Watch.

### Child Watch Ages

### Ages 6 weeks - 10 years

Child Watch offers all ages the opportunity to explore a variety of age appropriate toys, games, song time and gross motor skills time.

### Hours

Please check our website reservations for our up to date hours.



### Fees

**Family Memberships:** The child/children that are listed on a family membership are allowed a maximum of 2 free hours of childcare in Child Watch.

**Adult Memberships:** Daily fee is \$5 per day per child. Parents are not able to have an outstanding balance.

**Family Day Pass:** Non-Members must purchase a family day pass for \$15 for one adult family or \$20 for two adult family at the front desk to use Kids Corner.

### Reservations

#### **Reservations are required for Child Watch.**

Reservation deadline is 12 hours before morning spots and 24 hours before afternoon and evening spots for the following day. You can access our online reservations by going on our Winona Family YMCA web site.

Child Watch is only open if there are reservations. If no one is signed up for that time slot, Child Watch will not be open.

If you are running later than 15 minutes, please call Child Watch and let us know you are still coming. If you are unable to come in for a reservation, no worries, just call anytime and cancel, or email Child Watch at <u>kidscorner@winonaymca.org</u>.

There is a \$5 fee for families who don't call to cancel reservations, and a \$5 fee per child for families who pick up more than 10 minutes past their allotted reservation time or who do not arrive before closing time.